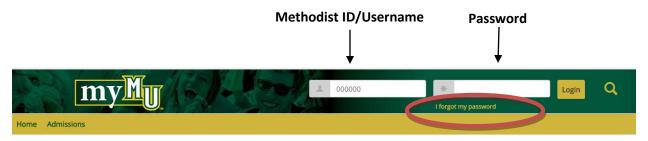
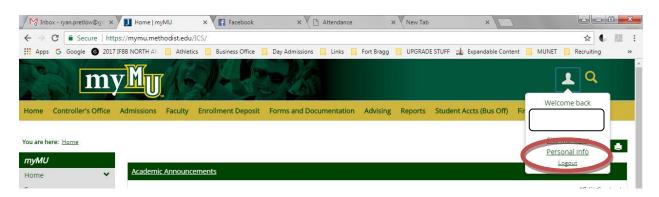
Steps to Reset your Password

1. Enter your Methodist ID/Username in the text box to the left, then click the "I forgot my password" link and a temporary password will be sent to your email address of record.

Students, your Methodist ID/Username is the <u>numeric</u> version of the first six digits printed on your Methodist ID card. For example, if your Methodist ID number is 0123450, you would enter 12345. Do **NOT** enter any leading zeros.



2. Once you are logged into myMU, click the icon next to the search icon, then click the "Personal Info" link as shown below.



- 3. Click the "Password" tab.
- 4. Enter your current password in the "Old Password" text box. Enter your chosen password in the "New Password" text box, and reenter it in the "Confirm Password" box.
- 5. Click "Save."

My Info - Manage Password					
Account Info Password Phot	o Custom Info	Office Hours	Biographical Info	Academic Info	Privacy Settings
Password					
The new password you choose must be between 4 and 10 characters long.					
Old Password:					
New Password:					
Confirm Password:	Cancel				
Password Hint					