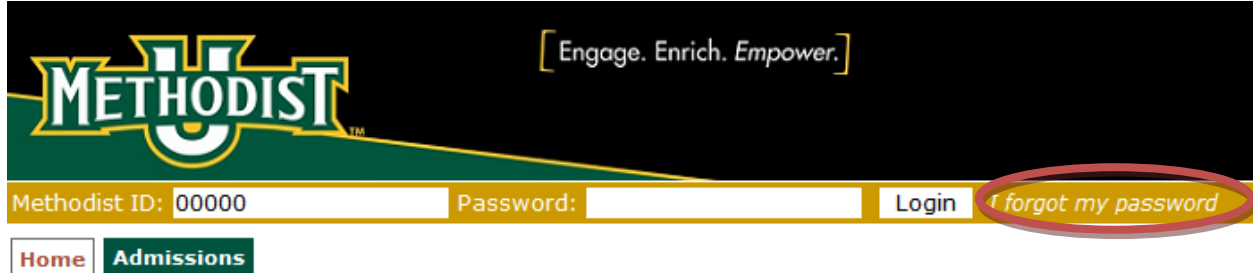


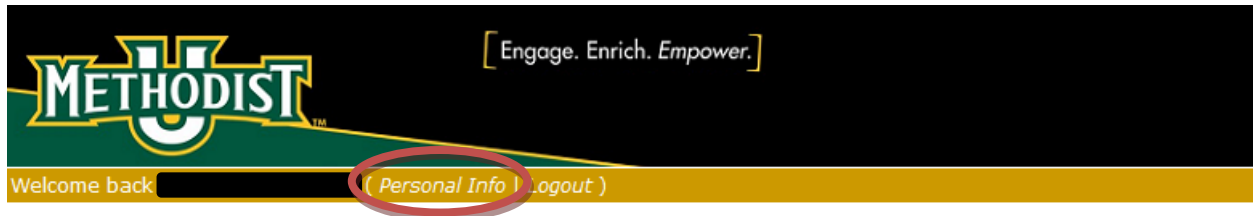
Steps to Reset your Password

1. Enter your Methodist ID/Username then click the "I forgot my password" link and a temporary password will be sent to your email address of record.

Students, your Methodist ID/Username is the **numeric** version of the first six digits printed on your Methodist ID card. For example, if your Methodist ID number is 0123450, you would enter 12345. Do **NOT** enter any leading zeros.



2. Once you are logged into myMU, click the "Personal Info" link as shown below.



3. Click the "Password" tab.

4. Enter your current password in the "Old Password" text box. Enter your chosen password in the "New Password" text box, and reenter it in the "Confirm Password" box.

5. Click "Save."

